



Alief Montessori Community School
12013 6th St, Houston, TX 77072 ♦ Phone (281)-530-9406 ♦ Fax (281) 530-2233
Website: www.aliefmontessori.org

Regular Board Meeting Minutes on
Wednesday, September 18, 2019 @ 1:00 pm

A Regular Meeting for the Board Directors of Alief Montessori Community School was held on **Wednesday, September 18, 2019** from **1:00 to 2:30 PM** at the elementary school library located at 4215 H Street, Houston, Texas 77072.

Attendees: Nancy Chieu, Perpetua Salvatus-Guerrero, Sally Hsieh, Paula Palamountain, Delia Presillas

1. The chair called the meeting to order
2. A quorum was established
3. The chair read the Meeting Minutes of June 19, 2019. Fu-Chin had the motion to approve the minutes, seconded by Perpetua. Four members present approved the Minutes of June 19, 2019.
4. School Operations Reports by Nancy Chieu and Delia Presillas
 - 4.1 New Building Construction Project updates. We are still awaiting the approval of the necessary building/construction permits from the City of Houston. Old buildings are getting ready for demolition.
 - 4.2 Universal Free Lunch and Lunch Audit in SY 2019-2020. Off-site audit has begun ending December 2019. Onsite audit will be on January 30, 2020.
 - 4.3 STAAR/School Accountability Updates. TEA gave AMCS an A rating or 93% on student achievement (90%), school progress (91%) and closing the gap (98%). Sally suggested that we should make a big poster and frame it for parents to see and email the results to them as well. STAAR Testing will be held in April and May 2020.
 - 4.4 Free PK4 full-day program. AMCS started implementation of free PK-4 program in August 2019. All PK-4 students stay until 3 pm and have access to free breakfast and lunch through the Community Eligibility Program (CEP).
 - 4.5 Local Wellness Policy. A Board Resolution was passed to approve the triennial AMCS Local Wellness Policy.
 - 4.6 Staff Development Days Waiver. TEA has approved the AMCS Staff Development Days Waiver for 2100 days.
5. School Finance Reports. Ms. Sophia Teng, AMCS Business Officer, presented the updated financial reports and budget revisions with the treasurer's approval.
6. Executive Close Session:
 - 6.1 Renewal of Contract for Delia Presillas for SY 2019-20, AMCS Superintendent was discussed, approved and signed by the Board President and Ms. Presillas, attested by the Board Treasurer.
 - 6.2 Consider training fee for Ms. Presillas for conducting Montessori training for new teacher on July 15-26, 2019. The Board approved the payment of \$2,500.00 for training fee; however, Ms. Presillas has been directed to document the functions and responsibilities of the AMCS Superintendent according to TEA guidelines. This will clarify which areas would be considered in or out of normal/regular Superintendent duties and functions.
7. **Action Items:**
 - 7.1 Perpetua had the motion to approve the amended final budget for 2018-2019 and the proposed budget for SY 2019-2020. It was seconded by Sally. All five members present approved.
 - 7.2 Delia had the motion to approve the resolution to approve the Local Wellness Polity for SY 2019-2022. Ms. Chieu seconded it. All five members present approved.
 - 7.3 Ms. Chieu had the motion to approve the Resolution to Request a Waiver for Staff Development Days and Paula seconded it. All five members approved.
 - 7.4 Approve the time and date for the next board meeting: Tuesday, November 19, 2019

Chairperson: _____ Date _____

Secretary: _____ Date _____